

## Part - A

<p><b>S.B.DEORAH COLLEGE</b> <b>G.S.ROAD, ULUBARI, GUWAHATI - 781007 (Assam)</b> <b>Tel.No.: 0361-2523172</b> <b>E-mail: <a href="mailto:info@sbdeorahcollege.org.in">info@sbdeorahcollege.org.in</a></b> <b><a href="mailto:sbdeorahcollege@gmail.com">sbdeorahcollege@gmail.com</a></b> <b>Website: <a href="http://www.sbdeorahcollege.org.in">www.sbdeorahcollege.org.in</a></b></p>
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### 1. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

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Tel. No. with STD Code:

**0361-2523172**

Mobile:

**+919435024667**

Name of the IQAC Co-ordinator:

**DR. BANDANA BAISHYA**

Mobile:

**+919435340466**

IQAC e-mail address:

**info@sbdeorahcollege.org.in**

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)

**ASCOGN12101**

1.4 **NAAC Executive Committee No. & Date:**

**EC/35/058 dated 28-02-2005**

1.5 Website address:

**www.sbdeorahcollege.org.in**

Web-link of the AQAR:

<http://www.sbdeorahcollege.org.in/images/Download/AQAR/AQAR2014-2015.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C <sup>++</sup>	66.75	2005	2010
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				

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4	4 <sup>th</sup> Cycle				
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1.7 Date of Establishment of IQAC :  
DD/MM/YYYY

15-05-2006

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University  State   Central

Deemed Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC  Yes  No

Regulatory Agency approved  Institution Yes  
No (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution  Co-  education  
Men Women

Urban  Rural  Tribal

Financial Status  Grant-  in-aid  UGC 2(f)  
UGC 12B

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Grant-in-aid + Self Financing

Totally

Self-financing

1.11 Type of Faculty/Programme

Commerce	<input checked="" type="checkbox"/>	Arts Law	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Science PEI (Phys	<input type="checkbox"/>	Edu)
TEI	<input type="checkbox"/>	(Edu)	<input type="checkbox"/>	Engineering Management	<input type="checkbox"/>	Health	<input type="checkbox"/>	Science
Others	<input type="text"/>							(Specify)

1.12 Name of the Affiliating University (for the Colleges)

**GAUHATI UNIVERSITY**

1.13 Special status conferred by Central/ State Government--  
UGC/CSIR/DST/DBT/ICMR etc. **NO.**

Autonomy by State/Central Govt. /	<input type="checkbox"/>	University	
University with Potential for UGC-CPE	<input type="checkbox"/>	Excellence	<input type="checkbox"/>
DST Star Scheme UGC-CE	<input type="checkbox"/>		<input type="checkbox"/>
UGC-Special Assistance DST-FIST	<input type="checkbox"/>	Programme	<input type="checkbox"/>
UGC-Innovative PG programmes Any other (Specify)	<input type="checkbox"/>		<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers

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2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.   
Faculty   
Non-Teaching Staff  Alumni  Students   
Others

2.12 Has IQAC received any funding from UGC during the year?

Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National   
State  Institution  Level

(ii) Themes

Seminar on "Environment and the Civil Society: Issues, Problems and Remedies "

Seminar on Assamese language held on February 9, 2015.

Seminar on Right to Information held on May 14, 2015.

Seminar on Media Communication Skills held on April 11 2015

#### 2.14 Significant Activities and contributions made by IQAC

- IQAC carried out the documentation of the various programmes/activities of the college, leading to quality improvement.
- The academic calendar is annually prepared by the IQAC and it monitors its implementation throughout the year.
- IQAC make arrangement for feedback responses from different stakeholders such as students, alumni, parents etc. on quality related institutional processes.
- It acts as a nodal agency for co-ordinating quality related activities.
- It identifies the best practices and disseminating them among the students and teachers.
- It organises workshops and seminars on quality related theme. One Seminar has been organised by IQAC during this session "Environment and the Civil Society: Issues, Problems and Remedies"
- It disseminates information among the students and teachers on the various quality parameters of higher education
- It works towards facilitating the creation of a learner-centric environment conducive for quality education
- IQAC prepares AQAR for the college for assessment and re-accreditation by NAAC
- It actively involved in promoting research activities in the college. It has a research committee which examines and evaluates the research proposals of the faculty members before submitting to the agencies like UGC, ICSSR etc.
- Remedial coaching classes were organised for the ST/ SC/ OBC/ Minority students and slow learners.

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- The Health Care Cell of IQAC organizes health check-up and health awareness programmes. Health awareness and check-up camps are organised from time to time
- The IQAC in association with Students' Welfare Committee of the college works for the welfare of the students. It selects poor meritorious students for providing financial help by the authority in the form of book grants, free uniform, waiver of tuition fees etc.
- The Women's Cell in collaboration with the IOAC works towards providing a gender friendly atmosphere in the college
- The IQAC has a beautification cell which makes efforts to keep the campus eco-friendly.
- The Grievance Redressal Cell redressed complains receives from the students on various issues.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

**Enclosed in Annexure- I  
Academic Calendar Attached**

\* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes  No   
Management  Syndicate  Any other  
body

Provide the details of the action taken

### Part - B

#### Criterion - I

## 1. Curricular Aspects

### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	2	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	5	0	5	0
Others	2 (H.S./+2)	0	0	0
<b>Total</b>	<b>9</b>	<b>0</b>	<b>5</b>	<b>0</b>

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of Programme
Semester	2
Trimester	0
Annual	0

1.3 Feedback from stakeholders\* Alumni  Employers  Students  Parents   
**(On all aspects)**

Mode of Manual  Co-operating schools PEI)  feedback : Online   
**Feedback Enclosed in Annexure - II** (for



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**NO**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**NO**

## Criterion

**- II**

### 2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others
<b>22</b>	<b>04</b>	<b>18</b>	<b>NIL</b>	NIL

2.1 Total No. of permanent faculty

2.2 No. of permanent faculty **11** with Ph.D.

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	NIL	NIL	NIL	NIL	NIL	7	NIL	7	NIL

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

**07**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International	National	State level
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	<b>level</b>	<b>level</b>	
Attended Seminars/ Workshops	<b>NIL</b>	<b>36</b>	-
Presented papers	<b>02</b>	<b>6</b>	-
Resource Persons	<b>0</b>	<b>01</b>	<b>NIL</b>

**2.6** Innovative processes adopted by the institution in Teaching and Learning:  
The College has introduced some new measures for the overall improvement of teaching and learning.

- A smart class room with digital facilities has been set up to make the teaching learning process more interactive.
- Group discussion, seminars, course related quiz, surprise test etc are held round the year so that there is active involvement of the students in the teaching learning process.
- Remedial classes are also held towards the end of each session to help the academically weak students.
- Reading list, lecture summary, study materials and home assignments are also given to the students for their comprehensive learning.
- Measures are taken to ensure accessibility of the teachers in and out of the class to motivate further study and discussion.
- Students are given help and training in the use of library and computer services and are informed about the availability of reading materials for the prescribed syllabus in the library.
- Teachers are always asked to advice the students on all matters and provide feedback on their performance.
- Applicability/ relevance to real life situations of course content is pointed out by the teachers.
- Student's feedback questionnaires are provided to the students to evaluate the Programme and assess the teachers individually to know their strength and weakness.

2.7 Total No. of actual teaching days during this year **154** academic

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum **3** **3** **3**

restructuring/revision/syllabus development  
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of **68%** students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division (in %)			
		Distinction	I	II	pass
B.A.- (Major)	57	nil	12.9	63.2	75.4
B.Com- (Major)	18	nil -	5.6 -	94.4 -	100

### **2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :**

Various steps are taken by the IQAC to contribute /monitor /evaluate the teaching learning process.

- An academic calendar is annually prepared by the IQAC and it monitors its implementation throughout the year.
- Arrangements are also made for the uninterrupted holding of classes and timely completion of syllabus.
- The HODs are asked to maintain log books wherein each teacher records his/ her classes taken and lessons taught.
- The HODs monitor the progression of the syllabus by holding meetings from time to time and they report the same to the principal.
- The IQAC also organises feedback sessions with the students to monitor and evaluate the teaching learning process.
- The IQAC also makes arrangements for organising in- house workshops and seminars for the students and teachers to make the teaching learning process more interactive.
- Field trips are also organised by the IQAC so that the students have first hand information on relevant topic.
  - The IQAC ensures access to Computers and internet facility at the departmental level.

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- It encourages faculty members to attend workshops, seminars, training programmes on teaching methods.
- It organizes workshops and seminars with external experts to expose the faculty to advance level of knowledge and skill.
- Educational tours are organized to make teaching learning more effective.
- It makes efforts to make the teaching learning process more student centric by encouraging teachers to adopt participatory teaching methods.
- It promotes research culture by motivating the teachers to undertake research projects.
- It ensures smooth functioning of students' support services which supplement the teaching learning process.
  - It ensures that all grievances of the students relating to teaching and learning are redressed through the Grievance Redressal Cell.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC - Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others (Short term course)	02

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily

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Administrative Staff	<b>11</b>	<b>0</b>	<b>0</b>	<b>2</b>
Technical Staff	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Criterion - III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC works with the research committee for sensitizing / promoting research climate in the Institution. As a result of its initiative, the education department of the college in collaboration of Aranyak, a prominent NGO of North-east India, organised a UGC sponsored National seminar on "Environment and the Civil society: Issues, Problems and Remedies" on August 29-30, 2014.
- Two MRP projects of faculty members have been accepted by the UGC and the same are going on.
- Because of its constant encouragement, large percentages of the teachers have completed doctoral degrees and some are pursuing the same.
- Many students are also actively involved in project work as per Gauhati University syllabus.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		<b>0</b>	<b>0</b>	<b>1</b>
Outlay in Rs. Lakhs		-	<b>5.6</b>	

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	<b>2</b>	<b>0</b>	-
Outlay in Rs. Lakhs			<b>4.2</b>	

##### 3.4 Details on research publications

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	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	02	-	02
e-Journals	-	-	-
Conference proceedings	-	09	-
Published in Books	-	-	-

3.5 Details on Impact factor of publications: **NIL**

SCOPUS  Range  Average  h-index  Nos. in

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	--
Minor Projects	2014-16	UGC	Rs. 4.2 Lacs	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)			--	--
<b>Total</b>	-	-	4.2Lacs	-

3.7 No. of books published Chapters in Edited Books i) With  ISBN No.

ii)  Without ISBN No.

3.8 No. of University Departments receiving funds from

DST-FIST UGC-  SAP  CAS

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DPE **NO**   Autonomy  CPE  
 DBT Star Scheme  
 Other (specify)  INSPIRE  CE  Any

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	1	-	-	3
Sponsoring agencies	-	UGC	-	-	COLLEGE

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaboration International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year: **NIL**

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Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: **NIL**

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

**3**

**12**

3.19 No. of Ph.D. awarded by faculty from the Institution

**0**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): **NIL**

Any other  JRF  SRF  Project Fellows

3.21 No. of students Participated in NSS events:

State level University  level   
International level  National level



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3.22 No. of students participated in NCC events: **NIL**

level	University	<input type="text" value="-"/>	level	<input type="text" value="-"/>	State
International level		<input type="text" value="-"/>	National level	<input type="text" value="-"/>	

3.23 No. of Awards won in NSS: **NIL**

State level	University	<input type="text" value="-"/>	level	<input type="text" value="-"/>
International level		<input type="text" value="-"/>	National level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC: **NIL**

International level	University	<input type="text" value="-"/>	level	<input type="text" value="-"/>	State level
		<input type="text" value="-"/>	National level	<input type="text" value="-"/>	

3.25 No. of Extension activities organized

University	<input type="text" value="-"/>	forum	<input type="text" value="4"/>	College forum	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="5"/>	Any other	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

As a part of institutional social responsibility, the college in association with NSS, Red Ribbon Club and Extension Education Cell has been providing various community services in the form of extension activities:

The college has an active NSS wing and Red Ribbon Club which conducts various programmes on social issues throughout the year. Training programs, camps, workshops, film shows, blood donation camps are conducted both inside and outside the college campus.

- On the occasion of 150th Birth Anniversary of Shri Eknathji the NSS unit arranged a talk on "How to achieve Success?" under the aegis of Vivekananda Kendra, Guwahati on 8<sup>th</sup> Sept, 2014. The resource person in his talk cited examples from Eknathji's life and his untiring efforts to construct the Vivekananda Rock at Kanayakumari. The life of Eknathji is

an inspiration for all and proves it again that "If there is a will, there is a way".

- Four students of B. Com 3rd semester participated in the North-East NSS Youth Festival and National Integration Camp held in Manipur which was organized by the Ministry of Sports and Youth Affairs, Govt. of India, from 21st to 29th August, 2014.
- Students of the College also participated in the National Youth Festival held at Nehru Stadium which was organized by Ministry of Youth Affairs and Sports from 8th to 12th January, 2015.
- A Campus Cleaning Programme and orientation for NSS volunteers was held in the College on 28th November' 14. Campus cleaning was done on the lines of Sawchh Bharat Abhigan. Students and faculty members actively participated in the programme.
- Thirty-five NSS volunteers went on a Educational Trip to North Guwahati where they visited many places and cleaned the premises of Dirgheswary Mandir on 15th February 2015.
- A workshop was held on 8 August 2014 at S. B. Deorah College on "Youth and Success". Three Resource persons from Vivekananda Kendra, Guwahati delivered their views on the topic. Kamalakanta Balia Singh, Youth Chief of Assam Front, Vivekananda Kendra, Mona Kashyap and Soma Bhattacharjee encouraged the participants to acquire the qualities needed to lead the nation.
- About 32 students participated in a Youth Festival organised by University of Science and Technology, Meghalaya (USTM) from 28 April to 2 May 2015. Shri Sarbananda Sonowol, Minister of Sports and Youth Affairs, Govt of India was the chief guest of the programme. Two students of the college enthralled the audience with their music in the cultural programme.

The Extension Education Cell of the College has organized a number of out- reach programmes to help people from various sections of the society. The following programmes were implemented by the cell during 2014-15 sessions.

- 1) CONVERSATION:- A teaching learning programme for the non-Assamese students to learn functional Assamese.
- 2) SAATHI:- An Adult literacy programme is going on to educate the women belonging to poor families.
- 3) The Cell also celebrated 5th June' 2015 as World Environment Day in association with Assam Social Work Society at Bhaskar Vidyapith School, Guwahati.

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- 4) A Summer Camp was organized in Basistha area to help people in filling up the NRC form from 1st July to 30th July.

**Criterion - IV**

**4. Infrastructure and Learning Resources:**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4500 sq.mt	-	-	4500 sq.mt
Class rooms	9	3	College	12
Laboratories	1	-	-	1
Seminar Halls	-	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	UGC & COLLEGE	-
Value of the equipment purchased during the year (Rs. in Lakhs)	8,98,335.00	3,49,218.00	UGC & COLLEGE	12,47,553.00
Others	-	-	-	-

4.2 Computerization of administration and library

- The college library is fully computerized. We are using a standard integrated library management software SOUL 2.0 (Network Version) developed by INFLIBNET Centre, Ahmedabad for automating the housekeeping activities of the library.
- The college office has been automated. The administrative works, including fee collection, maintenance of audit, students' profile etc, have been carried out with the help of computer.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9913	1207383	570	96320	10483	1303703
Reference Books	1969	1010047	-	-	1969	1010047
e-Books	93809	N-LIST	-	-	93809	N-LIST

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Journals	08	20500	02	3000	10	23500
e-Journals	4137	N-LIST	-	-	4137	N-LIST
Digital Database	NA					
CD & Video	25	-	-	-	25	-
Back Volumes	250	-	20	-	270	-
Magazines	07	3157	-	-	07	3157
Newspapers	14	17248	-	-	14	17248

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	-	Yes *	03	08	01	13	01
Added	02	-	Wi-fi	Wi-fi	02	02	0	01
Total	32	-	Yes	03	10	03	13	01

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Computer basic training has been extended to all the newly admitted students of the college which enable them to become computer literate.
- Internet access facility is available free of cost for both the students and teachers of the college.
- In addition to it, students are also given training on how to access Internet in the Internet browsing centre of the college library.
- College library is accessing online e-resources through N-LIST consortium of the INFLIBNET Centre. Teachers of the college have been searching and downloading research papers from the N-LIST database.
- All departments are having computers with latest configuration and independent Internet connectivity for accessing learning resources.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	81,255.00	
ii) Campus Infrastructure and	3,91,199.00	facilities
iii) Equipments	1,34,750.00	

iv) Others

1,10,955.00

Total

**Rs.7,18,159.00**

## **Criterion - V**

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC monitors the student support services of the college at regular intervals.
- The NSS wing of the college is quite active and its activities are displayed in notice board, magazines and bulletins.
- The Institution also has a students' welfare cell which caters to the different needs of the students. The services provided by the cell are advertised by the IQAC among the students. Notices are served regarding the various welfare schemes provided by the cell.
- The members of the S.B. Deorah college students' union work around the year with the IQAC in spreading awareness about its functions and services which can be availed by the students.
- Suggestions are also given to the principal regarding the functioning of the support services and steps for improvement are taken whenever necessary.
- The college also has a large, spacious, well furnished girls' hostel in the college campus. It provides a safe and secure accommodation to girl students who come from outside the state.
- Prospectus of the college, which is prepared by the IQAC, gives adequate information about the functions and types of the support services for the students.

#### 5.2 Efforts made by the institution for tracking the progression

- Different efforts are made by the Institution for tracking the progression of the student during the period of their stay in the college.
- In academic matters, the success/ failure rate is monitored at the end of every semester especially for the major students.
- The problems and difficulties of the weaker students are discussed and efforts are made to remove them.
- Remedial classes, tutorials, extra classes are held specially for them.
- Study materials are supplied and suggestion for improvement is given on a one to one basis.
- In non academic matters also efforts are made to track their progression.

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- Extracurricular activities of the students in sports, music, performing arts are encouraged and their achievement in various competitions at the college, universities state, national level are monitored and encouraged.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1130	NIL	NIL	-

(b) No. of students outside the state 152

(c) No. of international students NIL

(d) Men

No	%
564	49.91

Women

No	%
566	50.08

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
562	58	258	206	NIL	1084	563	100	248	218	01	1130

Demand ratio: 1:1.5

Dropout: 7%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career Guidance and Counselling Cell of S.B. Deorah College organized coaching classes for Entry into Services from June 23 -30, 2015. The main objective of the programme was to develop the skills of the students required for appearing in various competitive examinations in banking, SSC Insurance etc. The programme also arranged special classes on personality development. A reputed organisation in career counselling was invited to provide coaching to the students. The programme was organized with the financial assistance received from the UGC. A total of 27 students enrolled in the coaching classes who successfully completed the programme.
- The department of commerce in association with Career Counselling and Guidance Cell organised campus recruitment for its students on 16 July 2015. The recruitment drive was conducted by Bajaj Allianz General Female Branch office, Ulubari, Guwahati. A total of 18 students were participated.
- In addition to these teachers are always engaged in mentoring the students in choosing their right career.  
No. of students  beneficiaries

#### 5.5 No. of students qualified in these examinations: **NIL**

GATE  NET  SET/SLET   
CAT   
IAS/IPS  etc  State  PSC  UPSC   
Others

#### 5.6 Details of student counselling and career guidance

- The Career Guidance and Counselling Cell and its panel of advisers are actively engaged in providing counselling to the students during admission into the 1<sup>st</sup> Semester classes. The students are given guidance in choosing their subjects specially the major subjects as they are often confused while selecting their major and elective subjects. The Cell through its panel of advisers tried to explain the subjects, the need of choosing the right subject which can provide a window of opportunities for their education and employment.
- Career Guidance and Counselling Cell of S.B. Deorah College organized coaching classes for Entry into Services from June 23<sup>rd</sup> -30<sup>th</sup>, 2015. The main objective of the programme was to develop the skills of the students required for appearing in various competitive examinations in banking, SSC

Insurance etc. The programme also arranged special classes on personality development. A reputed organisation in career counselling was invited to provide coaching/ training to the students. The programme was organized with the financial assistance received from the UGC. A total of 27 students enrolled in the coaching classes who successfully completed the programme.

No. of students benefitted **27**

#### 5.7 Details of campus placement

<b>On campus</b>			<b>Off Campus</b>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	20	18	-

#### 5.8 Details of gender sensitization programmes

The Women's Cell, which works towards providing a gender friendly atmosphere in the college, holds meetings from time to time where discussions are held regarding the welfare of the girl students. A one week training programme on Taekwondo for the girl students was organised by the Women Cell which began from 3rd November' 2014. National coach Miss Khusboo Basfor gave the training to the participants. The aim of this programme was to train up the girls in self-defence so that they can protect themselves in any Precarious situation.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level **Nil** National level **Nil** International level -

##### No. of students participated in cultural events

State/ University level **23** National level **Nil** International level -

##### 5.9.2 No. of medals /awards won by students in Sports, Games and other events



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Sports : State/ University level  National level   
International level

Cultural: State/ University level  National level : Nil  
International level : Nil

#### 5.10 Scholarships and Financial Support

	Number of students	Amount (Rupees)
Financial support from institution	08	4,000
Financial support from government	18	116350
Financial support from other sources	02	6000
Number of students who received International/ National recognitions	NIL	NIL

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level   
International level

Exhibition: State/ University level  National level   
International level

5.12 No. of social initiatives undertaken by the students

#### 5.13 Major grievances of students (if any) redressed:

- The Grievance Redressal Cell receives complains from the students on various issues. The major grievances that have been redressed are a)The electric which had been damaged has been replaced, b) Teaching aids like blackboards and class room furniture have been repaired/ replaced. c) new class rooms are constructed to give better facilities to the students. d) students have been repeatedly warned by the Principal and teaching staff to stop the chewing of gutka and to abstain from in the college campus e). measures are also taken to hold the classes of teachers who are on leave by

other teachers of the department so that students do not suffer. f) the Principal holds regular meetings with the HODs in order to maintain strict vigil of the classes, attendance, course and sessional examinations. g). students are provided with sports equipment as and when required.

## **Criterion - VI\_**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision:**

The prime vision of the college is to transform the college into an excellent centre of learning. We intend to provide our students a congenial environment for learning and development of skills, required not simply for living and livelihood but also to face the challenges of a rapidly evolving society, and to make the students better human beings.

##### **Mission:**

- ❖ To become one of the leading educational institute of the region and to be a centre for dissemination of knowledge and services to the society through teaching, learning and extension activities;
- ❖ To provide state-of-the-art infrastructure for the all-round development of the students;
- ❖ To create the foundation for developing leadership quality and professional skills of the students;
- ❖ To encourage students to look beyond their curriculum and nurture their talents in various fields;
- ❖ To provide value based education and to inculcate the principles of morality, devotion, duty, and responsibility among the students.

#### 6.2 Does the Institution has a management Information System

The College has created a fully automated Management Information System (MIS) this year. A private software development firm Adroit Digisoft Solutions Pvt. Ltd. has given the responsibility to design and developed MIS software for the college. The software runs in network environment over multiple computers. All the administrative procedures such as admission, fee collection, accounts maintenance, students profile etc., are now carried out with the help of the MIS software. Information are now can be accessed and retrieved readily and instantly with the help of the MIS software which enhances efficiency and transparency of the administration of the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The curriculum of BA/ B.Com is prescribed by the university which is followed by the affiliated colleges. However, members of the teaching staff of the college are involved in curriculum restructuring/ revision/ syllabus development at the university level. Curriculum development workshops organised by the university and other colleges are attended regularly by the faculty members and suggestions are given whenever necessary. The college also has some add-on courses in computer. The computer classes are held within the normal college hours and are included in the class routine. Some of the computer courses offered by the college are Tally Erp9, DBMS, DTP, Web design, MS Dos/ Windows, MS office, computer language- C/C++ etc.

#### 6.3.2 Teaching and Learning:

The College has adopted many innovative processes for the improvement of teaching and learning as follows:-

- ❖ Group discussion, seminars, course related quiz, surprise test etc are held round the year so as to involve students in the teaching learning process.
- ❖ Remedial classes are also held towards the end of each session to improve the learning skills of the academically weak students.
- ❖ Reading list, lecture summary, study materials and home assignments are also given to the students by the Departments for their comprehensive learning. Students are suggested to use the library resources for preparation of dissertation, class seminar, bibliography etc and they are also given orientation and training in the college library on how to search and retrieve reading materials both in physical and electronic format.
- ❖ Talks by scholars and renowned personalities are arranged to motivate and aware the students about the trends and development of subjects.
- ❖ The college encourages and sanctions leave to its staff to attend orientation programmes, Refresher Courses and short term courses so that they can update their domain knowledge and also get acquainted with the latest developments and teaching methods.

#### 6.3.3 Examination and Evaluation:

The college holds sessional and final examinations as per University guidelines. Quality improvement measures are adopted from time to time for the smooth running of the examination. Examination committees are formed which organises the examination and strategies are adopted like allotment of

examination duties, proper invigilation, confidential handling of question paper etc. The evaluation process is also conducted in an organised manner. Spot evaluations of final examination are done by the faculty members in examination zones fixed by the University. The college organises the Sessional Examinations as per the date mentioned in the academic calendar where in-house evaluation of the scripts are conducted by the faculty members and after evaluation marks and scripts are given back to the students with necessary suggestions for improvements.

#### 6.3.4 Research and Development

- Research Committee of the college formulates the strategies for Research and Development of the College.
- The College urges its faculty members to apply for Minor and Major Research Projects from funding agencies.
- As a result of constant encouragement by the college, more than 60 percent of permanent faculty has completed PhD and few others are pursuing. One faculty member has availed FDP of UGC for completing PhD degree.
- The college urges the faculty members to present at least two research papers in seminars and conferences and publish them in peer reviewed journals.
- The college has received 10 ISBN. We are planning to publish at least 3 - 4 books in 2015 of which one will be the Seminar Proceeding volume.
- As part of our effort of encouraging research and development the college library has subscribed 8 numbers of printed journals catering to different subjects. In addition to printed journals, the college library has the access facility of e-journals under N-LIST consortia of INFLIBNET Centre. The College library also regularly procures reference books to promote research works.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

##### **Library**

- Library is fully automated
- Book bank facility is available for the economically weak students
- Online e-journals and e-book access facility is available for the students and teachers under N-LIST consortium of INFLIBNET Centre.
- New text books as per semester syllabus have been added.

- New reference and competitive examination books for the students have been added.
- New subject journals, popular magazines, weeklies are subscribed regularly.
- Back volumes are kept for references
- Free internet facility is given to the students for accessing online e-contents.
- OPAC terminal is available for the students and teachers.
- Student and teachers can search and reserve book through OPAC
- A separate corner for career book is opened for the students.
- New books are displayed in the book case near the entrance of the stack area to motivate our student and staff to read new arrivals.

### **ICT and physical infrastructure**

- College library is functioning through LAN
- Wi-fi internet access facility is available in the library and Principle's chamber.
- The college campus is under CCTV surveillance.
- Laptops, projectors, display screens are procured to make the seminar, workshop as well as class room presentation lively and interactive
- Computer Lab has 10 No.s of computers with internet facility for providing basic computer training to the newly admitted students.
- Two biometric devices are strictly maintained for ensuring effective presence of both teaching and non-teaching staff in the college.
- College administration is automated. The staffs are being given training on various aspects of automation and office management.

#### **6.3.6 Human Resource Management**

- Various positions in teaching faculty are filled up on the basis of merit only.
- All the departments are provided separate rooms so that the faculty members can prepare well for their classes.
  - To encouraging research and development the college library has subscribed 8 numbers of printed journals catering to different subjects. In addition to printed journals, the college library has the access facility of e-journals under N-LIST consortia of INFLIBNET Centre. The College library also regularly procures reference books to promote research works.
- CCTV is installed at various locations in the college for security purposes which also helps in human resource management.

### 6.3.7 Faculty and Staff recruitment

- ❖ All faculty positions are filled as per norms laid down by the University/state government. Eligible candidates are shortlisted on basis of UGC guidelines and invited for interview. Candidates are selected on the basis of their merits, research experience and their performance in personal interview taken by an interview panel. The college has the required number of staffs to handle the courses and no appointments of permanent faculty have been made since 2008. However, contractual and part time teachers are appointed as and when required by a committee consisting of the Principal, Vice-Principal and the HoD concerned through personal interview. The selection is based on merit, research and experience. Computer literacy of the newly recruited staff is also considered as desirable.

### 6.3.8 Industry Interaction / Collaboration

The college is named after a noted industrialist of the state whose family donated the main college building. The college also interacts with the industry as and when required. Various commercial and industrial organisations provide sponsorship in various college programmes like seminar, workshop, lecture, silver jubilee celebration etc.

### 6.3.9 Admission of Students

The process of admitting students to the programmes offered by the college is by a transparent, well administered mechanism, complying with all the norms of the concerned regulatory/ governing agencies including state government. The following steps are followed in admission procedure to ensure publicity and transparency-

- Advertisements are published in local dailies (both Assamese and English) wherein all relevant dates are mentioned.
- Complete details are also placed on the college websites to facilitate online access to the requisite information about the college admission procedure.
- Prospectus and forms are collected from the college office by the candidates on payments. While the prospectus contains all the details of the admission procedure, the bio-data and academic records of the students are to be given in the form
- The submitted forms are sorted by the admission committee headed by the Principal and a merit list is prepared. The merit list is displayed on the college notice board a day before the admission. Complete transparency is ensured on the day of the admission as candidates are admitted on the basis of the merit list.
- The College follows the reservation policy as per Govt. of Assam norms.

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6.4 Welfare schemes for

Teaching	Subsidized food provided at the College canteen Financial welfare schemes are available
Non teaching	Subsidized food provided at the College canteen Financial welfare schemes are available
Students	1.Grants to poor students 2.Cash awards to meritorious students 3Subsidized food provided at the College canteen 4. Book Bank facility for economically weak students

6.5 Total corpus fund generated

Rs. 40 Lakhs

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done? No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	No	
Administrative	NO	-	No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examination system of BA/ B.Com is prescribed by the university which is followed by the affiliated colleges. However, Examination Reforms workshops organised by the university and other colleges are attended regularly by the faculty members and suggestions are given whenever necessary

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

- Internal assessment of 20 marks has been the responsibility of the college
- Teachers of the affiliated colleges are invited for designing of course curriculum of the university

6.11 Activities and support from the Alumni Association:

- Alumni Association of the College holds their meets periodically
- Guest Lectures on important social topic are being conducted with the assistance of Alumni Association

6.12 Activities and support from the Parent - Teacher Association:

- Parent Teachers meet are arranged every year to discuss academic issues
- Feedbacks are collected from the parents

6.13 Development programmes for support staff

- Computer literacy programme for the Grade-III staff is being organised on regular intervals in the computer centre of the college.
- Deputes Grade-III staff of the college to the workshop on office management conducted by different Colleges and ASC, Gauhati University
- Development Programmes for the support staff is conducted at the college level from time to time. Training on admission procedures, audit, and examination related matters are given to them by the college authority. Besides their grievances are addressed and necessary steps are taken.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programme is organised regularly specially on the occasion of World Environment Day
- Energy Conservation - use of electricity is done in on the power conservation mode to conserve energy
- We have a plan to install solar unit inside the campus
- The college has a beautification cell which makes efforts to make the college eco- friendly.

## **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.



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- Introduction of feedback and grievances redressal mechanism for the students to evaluate the teaching learning and functioning of the institution;
- Online e-resources access facility in the library;
- Conducting departmental seminars and group discussions for the students;
- ICT skill development programme for the teachers;
- Organisation of a book fair in the college campus;

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**Enclosed in Annexure -III**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. College Library is fully automated having online e-resources access facility for both the faculty and students.
- ii. Head of the institution monitors classes regularly. Class room seminar, group discussions are held regularly by the departments.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

**Enclosed in Annexure -IV**

7.4 Contribution to environmental awareness / protection

- To increase the awareness about the importance of environment, the college has organised a national seminar on “Environment and the Civil Society: Issues Problems and Remedies” on 29<sup>th</sup> & 30<sup>th</sup> August, 2014.
- The seminar was attended by environmentalists, scholars and different members of the civil society. Participants have exchanged their views on some of the burning issues of the environment in north east India.
- Various awareness programmes relating to the environment are held from time to time at the college level.
- World environment day on 5<sup>th</sup> June is celebrated in the college with a day long programme.
- The BA/ B.Com curriculum introduced by Gauhati University has given special emphasis on environmental studies. The students are given

comprehensive knowledge on the subject. The students are asked to submit projects on environmental issues.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**SWOT Analysis Enclosed in Annexure - V**

#### **8. Plans of institution for next year**

- **Post Graduate Programme:** The College has a plan to introduce Post Graduation programme in certain subjects of high demand such as English, Political Science, Assamese and Education in the coming years.
- **Linkage with other institutions:** The College has already established linkage with K.K.Handique State Open University in 2013 to promote Distance and Open Learning among the disadvantaged group of the society who cannot pursue regular university courses due to many reasons. At present the college is providing only Bachelor of Arts (B.A) programme of K.K.Handique State Open University in distance and open learning mode. In future we have a plan to introduce Masters programme in Open and Distance Learning mode by establishing linkage with other UGC recognised universities of the state such as Institute of Distance and Open Learning (IDOL) of Gauhati University, K.K.Handique State Open University.
- **Administrative Block:** The College has a plan to extend the Principal's Office cum Administrative Block in the coming years as the present structure of the administrative block is found to be congested to carry out the day to day administrative works smoothly.
- **Students' Common Room:** Renovation of Girls' and Boys' Common Room will be done in the next year so as to provide them a well furnished and hygiene room with leisure facility and attached toilet for the Girls' students.
- **Computer Laboratory:** Phase-wise renovation of the computer laboratory will be carried out in the coming days in order to make the computer education more practical and job oriented for the benefit of the students community.
- **Use of LED Bulbs:** The electrical bulbs presently using in the college campus will be replaced by the LED bulbs in the next year to conserve energy.

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- **UGC Facility:** The College will take necessary measures to apply for different schemes of UGC such as KAUSHAL, BVoC, and Community College in the coming years.
- **Wi-Fi Campus:** We have a plan of college campus networking for the purpose of linking all departments, library, Principal's Office for sharing of documents, official works as well as to make the college campus completely Wi-Fi so that students, teachers can access learning resources online through Internet freely 24x7.
- **Digital Library:** The College has a plan to develop digital library for making the learning more interactive. It will help the students to access the learning resources such as teachers class lecture, tutorials, live broadcasting of class lectures, interaction with the teachers as well as access to online e-resources (e-books, e-journals etc), institutional repositories anywhere throughout 24x7 hours.
- **Library Building:** At present the college library is running in a temporary set up in the two class rooms of the college. Due to lack of a formal library building structure, the library is facing a lot of problems to carry out day to day library activities. The library is also facing space problems to accommodate the growing reading materials. The college also lacks a seminar hall/conference room. We have a plan to construct a separate building of Library cum seminar room in the coming years.
- **Fitness centre:** As the college does not have a playground in the campus, we have a plan to construct a Fitness centre for the students and faculty in the next year.

*Baishya*

Name: **Dr. Bandana Baishya**

**Dharmendra Nath**

Associate Professor  
Principal,  
Department of Education  
S.B.Deorah College, Guwahati - 7

Name: **Dr.**

*Dr.*

S.B.Deorah College  
Guwahati - 7

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*Signature of the Coordinator, IQAC  
Chairperson, IQAC*

*Signature of the*

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**ANNEXURE - I**  
**PLAN OF ACTION**

<b>Plan of Action</b>	<b>Achievements</b>
1. To organise remedial coaching classes for the SC/ST/OBC (Non-creamy layer); Minority students and slow learners	<ul style="list-style-type: none"> <li>• Remedial classes for ST/ SC/ OBC (Non creamy layers)/ Minority students and slow learners have been arranged for the major students of each Department.</li> <li>• About 70 remedial coaching classes were held where 154 students belonging to SC/ST/OBC and General Category were attended and benefitted.</li> </ul>
2. Introduction of modern method of teaching and learning and increase of number of classrooms.	<ul style="list-style-type: none"> <li>• Classes are taken in the smart class room which has modern ICT facilities.</li> <li>• Teachers are given training on effective use of ICT such as power point presentation, use of internet, use of INFLIBNET etc. to integrate them in classroom teaching.</li> <li>• Classroom construction on the top floor of the Auditorium Building has been completed.</li> </ul>
3. Enrichment of the library with new books, journals, online e-resources and managing through automated procedures.	<ul style="list-style-type: none"> <li>• The college library is the nerve centre of all kinds of teaching, learning and research activities of the students and teachers.</li> <li>• To cater the needs of the learning resources of the students and teachers more than 550 new books including reference books have been added to the existing collection.</li> </ul>
4. To conduct special classes, workshop on Entry into services; Personality Development for the students.	<ul style="list-style-type: none"> <li>• Career Guidance and Counselling Cell of the college organized coaching classes for Entry into Services from June 23<sup>rd</sup> -30<sup>th</sup>, 2015. The main objective of the programme was to develop the skills of the students required for appearing in various competitive examinations in banking, SSC Insurance etc. The programme also arranged special classes on personality development. A reputed organisation in career counselling was invited to provide coaching/ training to the students. The programme was organized with the financial assistance received from the UGC. A total of 27 students enrolled in</li> </ul>

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	<p style="text-align: center;">the coaching classes who successfully completed the programme.</p>
<p>5. To enhance employability by introducing add-on job oriented courses for the students.</p>	<ul style="list-style-type: none"> <li>• The college is providing computer certificate courses to the students of B.A. and B.Com programme.</li> <li>• A total of 249 students are enrolled in computer basic certificate course; 75 students in Accounting Tally Erp9; 61 students in DTP; 35 students in web designing (HTML) and 13 students in C++ certificate course.</li> <li>• Besides, the college has a plan to introduce university approved add-on courses in the next academic session to enhance the employability of the student.</li> </ul>
<p>6. Career Guidance and Placement Cell to be strengthened.</p>	<ul style="list-style-type: none"> <li>• Students support and progression is the soul of the college which need to be strengthened.</li> <li>• The Career Guidance and Placement Cell of the college and its panel of advisers play a significant role in providing information and support to the students in securing employment and in taking up self-employment projects.</li> <li>• One workshop on career guidance was organised where experts were invited.</li> <li>• The department of commerce organised campus recruitment for its students on 16 July 2015. The recruitment drive was conducted by Bajaj Allianz General Female Branch office, Ulubari, Guwahati . A total of 18 students were selected.</li> </ul>
<p>7. To organise more workshops, seminars, field study and educational visit as a part of academic exercise</p>	<ul style="list-style-type: none"> <li>• A UGC sponsored national seminar was held on “Environment and Civil Society: Issues, Challenges and Remedies” on August 29 - 30, 2014.</li> <li>• Departmental seminars, workshops, symposiums and field trips have been organized at regular intervals.</li> </ul>
<p>8. To arrange more extension activities as a part of community service</p>	<p>As a part of social responsibility, the NSS Unit, Red Ribbon Club and Extension Education Cell of the college is extending various community services:</p>

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<p>of the college.</p>	<ul style="list-style-type: none"> <li>• Four students of B. Com 3rd semester participated in the North-East NSS Youth Festival and National Integration Camp held in Manipur which was organized by the Ministry of Sports and Youth Affairs, Govt. of India, from 21st to 29th August, 2014.</li> <li>• Students of the College also participated in the National Youth Festival held at Nehru Stadium which was organized by Ministry of Youth Affairs and Sports from 8th to 12th January, 2015.</li> <li>• A Campus Cleaning Programme and orientation for NSS volunteers was held in the College on 28th November' 14. Campus cleaning was done on the lines of Sawchh Bharat Abhigan. Students and faculty members actively participated in the programme.</li> <li>• Thirty-five NSS volunteers went on a Educational Trip to North Guwahati where they visited many places and cleaned the premises of Dirgheswary Mandir on 15th February 2015.</li> <li>• About students participated in a NSS camp organised by Ministry of Sports and Youth Affairs from at University of Science and Technology, Meghalaya.</li> <li>• The Extension Education Cell celebrated 5th June' 2015 as World Environment Day in association with Assam Social Work Society at Bhaskar Vidyapith School, Guwahati.</li> <li>• A Summer Camp was organized by the cell in Basistha area to help people in filling up the NRC form from 1st July to 30<sup>th</sup> 2015 July.</li> <li>• SAATHI:- An Adult literacy programme initiated by the cell is going on to educate the women belonging to poor families             <ul style="list-style-type: none"> <li>• Besides, many faculty members of the college are associating themselves with the NGOs to extend community services to the underprivileged groups of the society.</li> </ul> </li> </ul>
<p>9. Encouraging students to excel in various sports activities.</p>	<ul style="list-style-type: none"> <li>• Annual college week is held every year where large number of students participated in various sports and cultural competitions.</li> <li>• A team of students was sent to participate in the sports and cultural competitions in the youth festival of Gauhati University and in the Alcheringa - youth festival of IIT, Guwahati.</li> </ul>
<p>10. To conduct health check-up and health</p>	<ul style="list-style-type: none"> <li>• Health Care Cell organizes health check up and</li> </ul>

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awareness programme.	<p>health awareness programmes.</p> <ul style="list-style-type: none"> <li>• On 8<sup>th</sup> February 2015, the cell organised a programme on “Yoga and its significance in our day to day life” The members of the cell demonstrated certain simple Yoga exercises and their beneficial effects before the students and teachers.</li> <li>• An awareness programme on Blood Donation was also organized by the cell members on 10<sup>th</sup> April, 2015.</li> </ul>
11. To organise more programmes related to women issues and women empowerment.	<ul style="list-style-type: none"> <li>• Women’s Cell works towards providing a gender friendly atmosphere in the college.</li> <li>• It holds meetings from time to time where discussions are held regarding the welfare of the girl students.</li> <li>• A one week training programme on Taekwondo for the girl students was organised by the Women Cell which began from 3rd November’ 2014. National coach Miss Khusboo Basfor gave the training to the participants. The aim of this programme was to train up the girls in self-defence so that they can protect themselves in any precarious situation.</li> </ul>
12. To increase enrolment of students in the study centre of distance learning	<ul style="list-style-type: none"> <li>• The college has a study centre of the K.K.Handique State Open University which provides higher education to the students through distance learning mode.</li> </ul>
13. To automate office and creation of MIS	<ul style="list-style-type: none"> <li>• Office automation and creation of MIS has been completed and now all kinds of information can be accessed and retrieved readily and instantly.</li> </ul>
14. To provide new teaching aids, fittings and furniture	<ul style="list-style-type: none"> <li>• The fittings and furniture of the classrooms have been replaced with modern fittings.</li> </ul>
15. To renovate faculty rooms and Teachers’ Common Room	<ul style="list-style-type: none"> <li>• The faculty rooms of different departments have been renovated and tiles flooring have been given in the Teachers’ Common Room and in the main entrance of the building.</li> </ul>



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**ACADEMIC CALENDER 2014 - 15**

Month	Dates	Days	Particular of Event (s)	No. of holidays	No. of Working Days
	17	Tues	Shivrati	1	
	18-21	Wed-Sat	Sessional Exam - 2 (I, III, & V Semester)		4
	22	Sunday	Holiday	1	
	23-28	Mon-Sat	Working day/Classes		6
	29	Sunday	Holiday	1	
Mar./2015	1	Sunday	Holiday	1	
	24	Mon-Wed	Working day/Classes		3
	5-6	Tues-Fri	Dol Yatra	2	
	7	Sat	Working day/Classes	1	
	8	Sunday	Holiday	1	
	9-14	Mon-Sat	Working day/Classes		6
	15	Sunday	Holiday	1	
	23-28	Mon-Sat	Working day/Classes		6
	29	Sunday	Holiday	1	
	30-31	Mon-Tues	Working day/Classes		2
April/2014	1-2	Wed-Thurs	Working day/Classes		2
	3	Fri	Good Friday	1	
	4	Sat	Working day/Classes		1
	5	Sunday	Holiday	1	
	6-11	Mon-Sat	Working day/Classes		6
	12	Sunday	Holiday	1	
	13	Mon	Working day/Classes		1
	14-16	Tue-Thurs	Bohag Bihu	3	
	17-18	Fri-Sat	Working day/Classes		2
	19	Sunday	Holiday	1	
	20-23	Mon-Thurs	Sessional Exam II (II, IV, & VI) Sem.		4
	24-25	Fri-Sat	Working day/Classes		2
	26	Sunday	Holiday	1	
	27-30	Mon-Thurs	Working day/Classes		4

Month	Dates	Days	Particular of Event (s)	No. of holidays	No. of Working Days
May/2015	1	Fri	May Day	1	
	2	Sat	Working day/Classes		6
	3	Sunday	Holiday	1	
	4-9	Mon-Sat	Working day/Classes		6
	10	Sunday	Holiday	1	
	11-16	Mon-Sat	Working day/Classes		6
	17	Sunday	Holiday	1	
	18-23	Mon-Sat	Working day/Classes		6
	24	Sunday	Holiday	1	
	25-30	Mon-Sat	Working day/Classes		6
	31	Sunday	Holiday	1	
June/2014	1-6	Mon-Sat	Working day/Classes		6
	7	Sunday	Holiday	1	
	8-13	Mon-Sat	Working day/Classes		6
	14	Sunday	Holiday	1	
	15-20	Mon-Sat	Working day/Classes		6
	21	Sunday	Holiday	1	
	22-27	Mon-Sat	Working day/Classes		6
	28	Sunday	Holiday	1	
	29-30	Mon-Tues	Working day/Classes		2

Note : In the event of any change in the Holidays ..... in the Academic Calendar, The University main Holiday list will be followed.



**S. B. DEORAH COLLEGE**  
Guwahati-7

**Academic Calender**  
**(2014-2015)**



**Annual Quality Assurance Report (AQAR)**  
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Month	Dates	Days	Particular of Event (s)	No. of holidays	No. of Working Days
July 2014	1-31	-	Working days/ Summer vacation	31	25
Aug 2014	1-2	Fri-Sat	Working days/Classes		2
	3	Sunday	Holiday	1	
	4-9	Mon-Sat	Working days/Classes		5
	10	Sunday	Holiday	1	
	11-14	Mon-Thus	Working days/Classes		4
	15	Fri	Independence Day	1	
	16	Sat	Working days/Classes		1
	17	Sunday	Holiday	1	
	18	Mon	Janmashtomi	1	
	19-23	Tue-Sat	Working days/Classes		5
	24	Sunday	Holiday	1	
	25-26	Mon-Tues	Working days/Classes		2
	27	Wed	Tithi of Srinanta Sankar Dev	1	
	28-30	Thur-Sat	Working days/Classes		2
31	Sunday	Holiday	1		
Sep 2014	1-5	Mon-Fri	Working days/Classes		5
	6	Sat	Frehers' Social Working day		1
	7	Sunday	Holiday	1	
	8	Monday	Working days/Classes		1
	9	Monday	College Foundation Day		1
	10-12	Wed-Fri	Working days/Classes		3
	13	Sat	Tithi of Madhab Dev	1	
	14	Sunday	Holiday	1	
	15-16	Mon-Tue	Working days/Classes		2
	17-20	Wed-Sat	Sessional Exam (I, III & V Semester)		4
	21	Sunday	Holiday	1	
	22-26	Mon-Tue	Working days/Classes		5

Month	Dates	Days	Particular of Event (s)	No. of holidays	No. of Working Days	
	28	Sunday	Holiday	1		
	29-30	Mon-Tue	Working day/Classes		2	
Oct 2014	1-7	Wed-Tue	Durga Puja/Gandhi Jaynti/ Vijaya Dashami/ Jammotsav of Sankardev/ Id-Ji-Zuhra/Kati Bihu/ Lakshmi Puja	7		
	8-11	Wed-Sat	Working days/Classes		4	
	12	Sunday	Holiday	1		
	13-18	Mon-Sat	Working days/Classes		6	
	19	Sunday	Holiday	1	4	
	20-22	Mon-Wed	Working days/Classes		3	
	23	Sunday	Holiday	1		
	24-25	Mon-Wed	Working day/Classes		2	
	26	Thurs	Kali Puja/Dewali	2		
	27	Sat	Working days	1		
	28	Sunday	Holiday	1		
	29-30	Mon-Thus	Sessional Exam -2 (I, III, & V Semester)		4	
	31	Working days/Classes		1		
	Nov 2014	1	Sat	Working day/Classes		1
		2	Sunday	Holiday	1	
		3-5	Mon-Wed	Working day/Classes		3
		6	Thurs	Guru Nanak's Birth day	1	
7-8		Fri-Sat	Working Days/Classes		2	
9		Sunday	Holiday	1		
10-15		Mon-Sat	Working day/Classes		6	
16		Sunday	Holiday	1		
17-22		Mon-Sat	Working day/Classes		6	
23		Sunday	Holiday	1		
24-29	Mon-Sat	Working day/Classes		6		
30	Sunday	Holiday	1			
Dec 2014	1-6	Mon-Sat	Working day/Classes		6	

Month	Dates	Days	Particular of Event (s)	No. of holidays	No. of Working Days	
	7	Sunday	Holiday	1		
	8-13	Mon-Sat	Working days/Classes		6	
	14	Sunday	Holiday	1		
	15	Sunday	Holiday	1		
	16-20	Mon-Sat	Working days/Classes		6	
	21	Sunday	Holiday	1		
	22-24	Mon-Wed	Working days/Classes		2	
	25	Thurs	Christmas Day	1		
	26-27	Fri-Sat	Working days/Classes		2	
	28	Sunday	Holiday	1		
	29-31	Mon-Wed	Working days/Classes		3	
	Jan 2015	1-10	Thus-Sat	Winter Break		
		11	Mon-Sat	Working Days		6
12		Sunday	Holiday	1		
13-14		Mon-Tue	Working days/Classes		2	
15		Wed-Thus	Magh Bihu	2		
16-17		Fri-Sat	Working day/Classes		2	
18		Sunday	Holiday	1		
19-20		Mon-Thus	Working day/Classes		2	
21-24		Wed-Sat	College Week/ Working days		4	
25		Sunday	Holiday	1		
26	Monday	Republic Day (Holiday)	1			
27-31	Mon-Fri	Working days/Classes		5		
Feb 2015	1	Sunday	Holiday	1		
	2-7	Mon-Sat	Working days/Classes		6	
	8	Sunday	Holiday	1		
	9-14	Mon-Sat	Working days/Classes		6	
	15	Sunday	Holiday	1		
	16	Monday	Working days/Classes		1	

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**ANNEXURE - II**

STUDENTS' EVALUATION OF THE PROGRAMME OF STUDY, Year : 2014-15  
Questionnaire No. 1  
Course: B A

Q.no s.	Answers in %	YES	No	No response
1(i)	Did you get prospectus before the programm	91.5		8.5
1(ii) a	Courses available	90.2	2.4	7.4
b	Completion requirements	81.7	6.1	12.2
c	Support services and training available	64.6	25.6	9.8
d	Counselling and health services	50	39	11
e	Admission rules and fee and refund structure	85.4	6.1	8.5
f	Financial aid available	70.7	17.1	12.2

Q.No. 2	What determined your choice of the subject (in %)				No response
	69.5- Interest/past scores in the sub.	9.8- Influenced by other	0 - Easy to pass	18.3- Suitable for getting job	2.4
Q.No.3	The choice of courses offered was (in %)				
	54.9 - Very good	40.4- Just satisfactory	0-inevitable	3.7- Not satisfactory	1.0
O.No. 4	Provided with a course outlined at the beginning	78.0 - yes	14.6 - no	7.4	
Q.No.5	Was it helpful	78.0 - yes	7.3 - no	14.7	
Q.No.6	The course was easy or difficult to understand (in %)				
	15.9 easy	70.7 manageable	12.2 difficult	1.2 Very difficult	--
Q.No.7	The syllabus was covered by (in %)				
	28.0 (85-100)	45.1 (70-85)	25.6 (55-70)	0 -Less than 55	1.3

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Q.No.8	The internal evaluation system as it exists is (in %)					
	58.5 - good	15.9 - Needs radical change	25.6 - Needs some change	0 - Should not be there	--	
Q.No.9	The internal assessment system operated (in %)					
	58.5 - fair	13.4 - biased	25.6 - needs some improvement	2.4 Needs radical improvement	0.1	
Q.No.10	The internal assessment is done(in %)					
	52.4 - regularly	15.9 - irregularly	28.0 - only at term end	1.2 - Not done at all	2.5	
Q.No.11	Did your evaluated written assignments returned on time (in %)					
	43.9 - yes, fully	41.5 - yes, sometimes	7.3 - never on time	4.5 - never returned	2.4	
Q.No.12	Were they returned with helpful comment (in%)		87.8 - yes	8.5 - no	3.7	
Q.No.13	The department have provision to take care of student grievances ---					
	46.3 - fully	28.0 - partially	3.7 - not existing	15.9 -sometimes	6.1	
Q.No.14	As a hostellite are you satisfied with the hostel facilities		25.6 -yes	15.9 -no	58.5 -does not arise	
Q.No.15	Your participation in extra-curricular activities of the department / institution (in %)					
	14.6 - often	62.2 -sometimes	13.4 -rarely	7.3 - never	2.5	
Q.No.16	Attitude of the teachers towards extra-curricular activities (in %)					
	43.9-encouraging	50.0- co-operation	4.9-indifferent	0--cynical	1.2	
Q.No.17	Your relationship with the Students' Union (in %)					
	4.9-Elected member	3.7 - Office bearer	90.2 - Voter only	0-leader		

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Q.No.1 8	Students' Union is the true representative of the student community				
	29.3 - Yes	46.3 - no	3.7 - largely	18.3- marginally	2.4
Q.No.1 9	Your opinion regarding the library materials for your subjects (in %)				
	30.5 - excellent	40.2- adequate	19.5 -inadequate	8.7 - Very poor	1.3
Q.No.2 0	Were you able to get the prescribed material (in %)				
	31.7- yes, easily	57.3 - with difficulty	4.9 - not at all	4.9 with great difficulty	1.2
Q.No.2 1	Were you provided guidance in library use (in %)		58.5 - yes	40.2 - no	1.3
Q.No.2 2	Were you provided with training in use of computer (in %)				
	30.5- yes, fully	28.0 - to some extent	23.2-not at all	18.3 sometimes	--
Q.No.2 3	The student-teacher relationship in your institution as a whole (in %)				
	32.9-very good	46.3 - good	14.6 -satisfactory	4.9 - poor	1.3
Q.No.2 4	The student-teacher relationship in your specific department (in %)				
	75.6 - very good	18.3 - good	4.9 - satisfactory	0 - poor	1.2
Q.No.2 5	How do you find the institution's administration (in %)				
	22.0 - always helpful	58.5 - generally helpful	7.3 - indifferent	7.3 -cumbersome	1.2
Q.No.2 6	At the end of the programme of study you emerged (in %)				
	45.1 - better informed and skilled	46.3 - more enthusiastic for further study	4.9 - same as before	0 - less enthusiastic for further study	3.7
Q.No.2	After leaving how will you talk about your institution (in %)				

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7	74.4 - proudly	22.0 - just satisfactory	2.4 -indifferently	0 - hatefully	1.2
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STUDENTS' EVALUATION OF THE PROGRAMME OF STUDY, Year : 2014-15  
Questionnaire No. 1  
Course: B Com

Q.No s.	Answers in %	YES	No	No response
1(i)	Did you get prospectus before the programm	82.8	<b>10.3</b>	6.9
1(ii) a	Courses available	93.1	6.9	-
b	Completion requirements	69.0	20.7	10.3
c	Support services and training available	69.0	20.7	10.3
d	Counselling and health services	37.9	58.6	3.5
e	Admission rules and fee and refund structure	82.8	13.8	3.4
f	Financial aid available	72.4	24.1	3.5

Q.No. 2	What determined your choice of the subject (%)				
	65.5 Interest/past scores in the sub.	0- Influenced by other	0- Easy to pass	34.5- Suitable for getting job	--
Q.No.3	The choice of courses offered was (%)				
	24.1 - Very good	51.7- Just satisfactory	13.8- inevitable	310.3- Not satisfactory	--
O.No. 4	Provided with a course outlined at the beginning	55.2 yes	37.9 no	6.9	
Q.No.5	Was it helpful	58.6 yes	31.0 no	10.4	
Q.No.6	The course was easy or difficult to understand(%)				
	17.2 - easy	72.4 -managable	6.9 -difficult	3.4-Very difficult	



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Q.No.7	The syllabus was covered by ( in percent) (%)					
	17.2- (85-100)	51.7-(70-85)	31.0-(55-70)	0- Less than 55		0.1
Q.No.8	The internal evaluation system as it exists is (%)					
	55.2-good	20.7- needs radical change	20.7- needs some change	0-should not be there		3.4
Q.No.9	The internal assessment system operated (%)					
	58.6 - fair	0-biased	31.0 - needs some improvement	10.3 - Needs radical improvement		0.1
Q.No.10	The internal assessment is done (%)					
	65.5 - regularly	3.4 - irregularly	27.6 - only at term end	3.4 - not done at all		0.1
Q.No.11	Did your evaluated written assignments returned on time (%)					
	34.5 - Yes, fully	37.9 - Yes, sometimes	3.4 - never on time	24.1 - never returned		0.1
Q.No.12	Were they returned with helpful comment (%)		58.6 - yes	34.5 - no		6.9
Q.No.13	The department have provision to take care of student grievances ---					
	27.6 - fully	58.6 - partially	0 - not existing	13.8 - sometimes		
Q.No.14	As a hostelite are you satisfied with the hostel facilities (%)		13.8 - yes	6.9 -no	79.3 - does not arise	-
Q.No.15	Your participation in extra-curricular activities of the department / institution (%)					
	6.9 - often	58.6 - sometimes	6.9 - rarely	7.6 - never		
Q.No.16	Attitude of the teachers towards extra-curricular activities (%)					
	37.9- encouraging	41.4 - co-operation	13.8 - indifferent	3.4 - cynical		3.5
Q.No.17	Your relationship with the Students' Union (%)					

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7	6.9- elected member	10.3-office bearer	82.2 - voter only	0 -leader	-
Q.No.1 8	The students' Union is a true representative of the student community (%)				
	62.1 - Yes	13.8 - no	3.4 - largely	20.7 - marginally	-
Q.No.1 9	Your opinion regarding the library materials for your subjects (%)				
	31.0 - excellent	31.0 -adequate	27.6- inadequate	10.3 - very poor	0.1
Q.No.2 0	Were you able to get the prescribed material (%)				
	48.3 - Yes, easily	38 - with difficulty	6.9 - not at all	3.4 - with great difficulty	3.4
Q.No.2 1	Were you provided guidance in library use (%)		55.2 - yes	44.8 - no	
Q.No.2 2	Were you provided with training in use of computer (%)				
	31.0 - Yes, fully	27.6 - to some extent	20.7 - not at all	13.8- sometimes	6.9
Q.No.2 3	The student-teacher relationship in your institution as a whole (%)				
	34.5 -very good	27.6 - good	34.5 - satisfactory	0 - poor	3.4
Q.No.2 4	The student-teacher relationship in your specific department (%)				
	44.8 -very good	34.5 - good	17.2 - satisfactory	3.4 - poor	0.1
Q.No.2 5	How do you find the institution's administration (%)				
	27.6 - always helpful	48.3 -generally helpful	24.1- indifferent	0 -cumbersome	-
Q.No.2 6	At the end of the programme of study you emerged (%)				
	20.9 - better informed and skilled	48.3 - more enthusiastic for further study	20.9 - same as before	6.9 - less enthusiastic for further study	3.0



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Q.No.2 7	After leaving how will you talk about your institution (%)				
	55.2 - proudly	41.4 - just satisfactory	0 - indifferently	0- hatefully	3.4

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**ANNEXURE - III**

**ACTION TAKEN REPORT**

<b>Plans</b>	<b>Action Taken</b>
Seminar/Workshop conducted	Organised a UGC sponsored National Workshop on "Research Project Writing" on May 9 & 10, 2014. Another UGC sponsored National Seminar will be held on "Environment and Civil Society: Issues, Challenges and Remedies" on August 29 & 30, 2014.
Classroom/Faculty Extension	Classroom construction on the top floor of the Auditorium Building is going on.
Coaching Classes for Entry into Services	Organised a week long special coaching classes on Entry into Services for the students of Degree 3 <sup>rd</sup> and 5 <sup>th</sup> Semester during January 6 - 12, 2014
Smart Classroom	A smart classroom has been set up on the second floor of the main Arts building to facilitate interactive teaching-learning
College Administration/Management	The Governing Body meeting of S.B.Deorah College is held on a regular basis to review the activities of the college. A biometric device has been installed to monitor the daily attendance of the teaching and non-teaching staff as per UGC and State Govt. norms.
Parents and Alumni Meet	Organised Annual Parents and Alumni Meet - 2014 on June 28, and June 29, 2014 respectively.
Community Services	A one week camp was organised at Bhabanipur village, Noonmati from November 3 - 8, 2013 to provide various community services. On the occasion of one month celebration of National Youth Day during January 12 - February 10, 2014, our college along with 62 other colleges of the Kamrup (Metro) participated in the Students-Teachers-Public mega rally and mega blood donation camp; health check-up and AIDS awareness programme, organised in association with State AIDS Control Society.

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CCTV Camera Installation	CCTV cameras are installed to monitor the college campus so that safety of the girl's student can be assured; ragging, chewing tobacco etc. (if any) can be totally stopped inside the college campus.
Opening of a Study Centre of State Open University	A study centre of K.K.Handique State Open University has been opened in the college to facilitate higher education to the needy students in distance learning mode.

**ANNEXURE - IV**

**BEST PRACTICES**

- i. College library, though smaller in size, is fully automated having the online e-resources access facility for both faculty and student.
- ii. Regular class monitoring by the Head of the Institution
- iii. A compulsory computer literacy programme for all the newly admitted students of degree courses
- iv. Students feedback are collected and analysed for evaluating teaching learning
- v. Maintenance of log book by each department for monitoring the daily classes by the HoD.
- vi. Organising library orientation programme for the freshers at the beginning of the session in order to acquaint them with the library system and procedures
- vii. A separate Grievance Redressal Cell is looking after the grievances of the students
- viii. Remedial coaching classes are conducted for the students belonging to non-creamy layer and slow learner category to improve their academic performance.
- ix. Organising special classes for the students for entry into services.
- x. ICT skill development programme for the teachers.
- xi. Conducting Departmental seminars for the Major students.
- xii. Organising personality development programme for the students by inviting experts.
- xiii. Organising Yoga and Meditation programme by the student welfare cell.
- xiv. Conducting study tour, field trip by each department

## **ANNEXURE - V**

### **SWOT ANALYSIS**

#### **Strength:**

- 1) Ethnic and cultural diversity of students of the college. The college attracts and hosts students from all the seven States of the region. It has become a mini seven sisters.
- 2) Centrally located in the heart of the Guwahati city, the college is easily accessible.
- 3) To make the students computer literate, the college introduced computer basic course in 2005 compulsorily for all students enrolled in the college.
- 4) The college library is fully automated and using sophisticated library management software SOUL for managing reading materials and users of the library. It has also the facility for the students and teachers to access online e-resources (e-books, e-journals) through the N-LIST consortium of INFLIBNET Centre, Ahmedabad.
- 5) Commerce stream at degree level was introduced in 2010 to cater to the need of the students
- 6) Wide range of extension activities being undertaken by the active NSS group.
- 7) Coaching, counselling, guidance and placement assistance being provided by a Cell designated for the purpose.
- 8) Financial assistance being provided to the needy students under the students' welfare scheme.
- 9) Students centred activities such as seminars, group discussion, workshop etc. being undertaken to fulfil the personal and professional need of the heterogeneous groups of students.
- 10) Principal, Librarian and one faculty member of the college have got the recognition of Ph.D. Guideship of Gauhati University.
- 11) Many faculty members of the college associated with the designing of syllabus and course-curricula of the University
- 12) Dedicated and efficient faculty members cater the need of the students community by helping, mentoring them in various ways.

#### **Weaknesses:**

- 1) The infrastructure of the college is not up to the modern day requirements.

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- 2) Lack of space or land area for further extension is another weakness of the college
- 3) Large number of teachers are working in temporary posts
- 4) Computer literacy and proficiency of the both teaching and non-teaching staff is low
- 5) Commerce stream is fully self financing
- 6) Poor academic background students admitted in the college at large numbers
- 7) Results are not up to the expected level
- 8) Placement and campus recruitment of the students not very encouraging
- 9) No separate library building which result inadequate supply of learning resources and reading facility to the students.
- 10) No play ground in the college premises to promote sports and co-curricular activities.
- 11) Auditorium is not well furnished
- 12) Research activities of the faculty members are not adequate.
- 13) Seminar/conference hall is yet to be constructed
- 14) Faculty students ration is high due to non-creation of permanent sanctioned post
- 15) Second & third storied of the girls hostel yet to be constructed.
- 16) Administrative block cum Principal's office facing space constraints
- 17) Absence of separate departmental common rooms
- 18) Lack of consultancy services
- 19) Lack of value added courses.
- 20) Lack of sufficient medical facility in case of emergency

**Opportunities**

- 1) The college being centrally located in the city, there are ample opportunities of introducing many add on, self-financed and professional courses.
- 2) Installation of Digital Library in the college
- 3) To tie up with universities like IGNOU to offer courses in distance mode
- 4) To opening of a Community College in the campus to offer certificate and diploma courses
- 5) To arrange more soft skill development, vocational courses to increase employability among the students.
- 6) To introduce Post Graduate courses in all the subjects having major course.

- 7) To arrange entrepreneurship development programme to increase self employability
- 8) To open NCC for the students

### **Threats/Challenges**

- 1) To promote employability in higher category of jobs.
- 2) Betterment of academic result of the students is a major challenge for the college.
- 3) Adoption of ICT and modern tools in teaching and learning by the faculty
- 4) Absenteeism of students from classroom and library
- 5) Improving the dropout rate
- 6) Paucity of fund for college development
- 7) Large section of the teachers working in temporary posts
- 8) Securing Govt. grants for the Commerce stream.